



SUGGESTIONS FOR STARTING YOUR OWN ENRICHMENT TIME

Encourage Teachers/Staff to Share Their Passions!

This is a wonderful opportunity for teachers/staff to share their hobbies with students. This further builds rapport with students and teachers.

Allow Teachers to “Opt Out”

Instead of teaching a class, some teachers can “opt out” to help with duties during the week.

Encourage Team Teaching

If one teacher is sick, the class can still move forward.

Have an Administrator/Counselor Ready for Support

Enrichment time will be different than the normal schedule, so this might be challenging for some students. Having a place they can go for support during enrichment is helpful.

Volunteer Photographer

You will definitely want to document the enrichment time and the teachers will be too busy with the students to take pictures. Assign someone to visit all the classes and take pictures.

Designate and Support Your Coordinator

Organizing all the classes, creating the voting sheets for students, and filling the classes will take time. Make sure you give a person the time to run this program so it is successful logistically.

Have Students Vote

This will give you more leeway in trying to fill the classes and making sure all students get one of their top choices.

Make It Multi-age

Some teachers will want to limit the grade level of the students for their class. This will make scheduling difficult. Ask them to allow at least two or three grade levels into the class.

Seek Additional Support From Parents and Retired Faculty

Allowing parents to volunteer to teach or cover recess duties is a perfect opportunity to engage them. Also, retired teachers/staff might love the opportunity to return and share their passion with students.

Consider the Transition Back to Classes

As you plan out the schedule, remember that many students will be so excited from this time and might not be able to go straight back to class. Consider making the enrichment a whole day event or align the time with lunch or recess.

You Will Need a Budget!

Teachers will ask right away what the budget is for the class, so be prepared to give them an answer. We provided teachers with a \$10-\$15 per student budget. Many of the classes used the money for materials, but also for items that students could take home after, such as the food they cooked, an apron, a tool kit, or a sketchbook.