





HANAHAU`OLI SCHOOL

Financial Aid Program 2012-2013

APPLICATION STEPS AND DEADLINES FOR PARENTS

APPLICATIONS ARE DUE BY MARCH 1, 2012

To receive full consideration for assistance, it is important to meet the following deadlines and requirements:

| STEP | INSTRUCTIONS | SUBMIT TO | FILING DEADLINE |
|------|---|--|---|
| #1 | <p>Complete the School & Student Services Parents' Financial Statement and pay the processing fee online.</p> <div data-bbox="163 561 705 849" style="border: 1px solid green; border-radius: 15px; padding: 10px; background-color: #e6f2e6;"> <p> Important:</p> <p><i>In cases of never married, separated or divorced parents, the School believes that both parents have an obligation to support their child's education. Therefore, the School requires a Parents' Financial Statement and supporting documentation from both parents.</i></p> </div> <p>Paper PFS forms are available via download from the SSS website.</p> | <ol style="list-style-type: none"> Go to sss.nais.org/parents Click on the "Apply for Financial Aid" button. You will need to create a PFS Online account using your e-mail address and a password. <i>Returning parents: If you completed an online PFS application last year, use your e-mail address and existing password to access your account. If you have forgotten your password, click on "Forgot your password?"</i> Complete, submit, and pay for the PFS (\$37). This fee is nonrefundable. <p style="text-align: center;">School Code: 3682</p> <div data-bbox="741 753 1751 911" style="border: 1px solid green; border-radius: 15px; padding: 10px; background-color: #e6f2e6;"> <p> Note:</p> <p><i>Parents are required to explain all "noted" items on the PFS in Section F. Failure to do so will result in delays in processing and possibly a reduced award.</i></p> </div> | <p>March 1, 2012</p> <div data-bbox="1780 529 2039 932" style="border: 1px solid green; border-radius: 15px; padding: 10px; background-color: #e6f2e6;"> <p> Tip:</p> <p><i>If you are applying for financial aid from more than one school using the SSS processing system, you only need complete one form that includes all children.</i></p> </div> |
| #2 | <p>Submit the required supporting documents to SSS (DO NOT SUBMIT TO HANAHAU`OLI):</p> <ul style="list-style-type: none"> Completed and signed 2011 IRS Form 1040 as filed, including all schedules 2011 Form W-2 (Wage and Tax Statements). 2011 Property Assessment Card/s, if any real estate is owned (residence or rental) IRS Form 4506-T,* Request for Transcript or Tax Return, signed, and UNDATED . SSS Business or Farm Statement,* if applicable. Personal statement explaining why you are applying for financial assistance (optional but highly recommended). <p><i>*All forms are available on the Hanahau`oli website.</i></p> | <ul style="list-style-type: none"> To submit these documents by mail, send one copy (not the original) of each document with a Required Documents Cover Sheet* to: SSS By NAIS P.O. Box 449, Randolph, MA 02368-0449 USA For overnight mail: SSS By NAIS, Application Processing Center 437 Turnpike Street, Canton, MA 02021 To submit these documents online, go to the Manage Documents tab in the PFS Online. There you can upload documents from your computer. Save each document separately in Adobe Acrobat .pdf or as a .jpg file. Each document must not exceed a size of 500 kilobytes. On the Manage Documents page, click on "Browse," locate the document on your computer, then click on "Upload." To protect your personal and confidential information, you may redact (black out) sensitive information such as your account or social security numbers. | <p>March 1, 2012</p> <div data-bbox="1780 1101 2039 1484" style="border: 1px solid green; border-radius: 15px; padding: 10px; background-color: #e6f2e6;"> <p> Tips:</p> <p><i>Mail documents 10 days in advance of deadline to allow for mail delivery and for SSS processing.</i></p> <p><i>Send copies of your documents. Do not use staples or paper clips.</i></p> </div> |